



San Bernardino County Film/Photo Permit Insurance Requirements
Pursuant to San Bernardino County Film Ordinance No. 41.24, § 41.2411

GENERAL REQUIREMENTS (FOR ALL PERMITS)

Prior to the issuance of a film or photo permit, applicants are required to submit valid Certificates of Insurance and corresponding Endorsements to the San Bernardino County Film Office. All such documents, along with any additional materials required, must be uploaded through the County's [EZ Online Permitting \(EZOP\) Portal](#). All coverage must remain in effect throughout the duration of filming and comply with the following:

- **Certificate of Insurance**
 - **Certificate Holder (must read verbatim):** San Bernardino County, 290 North D Street, Suite 600, San Bernardino, CA 92415
 - **Description of Operations (must read verbatim):** San Bernardino County and its officers, employees, agents and volunteers are named additional insureds with respect to liabilities arising out of the performance of services hereunder.
- **Letter of Endorsement (must read verbatim):** San Bernardino County, 290 North D Street, Suite 600, San Bernardino, CA 92415, and San Bernardino County and its officers, employees, agents and volunteers are named additional insureds with respect to liabilities arising out of the performance of services hereunder.

No handwritten certificates or endorsements will be accepted.

REQUIRED COVERAGES

1. Comprehensive General and Automobile Liability

- Minimum combined single limits: **\$1,000,000** for bodily injury and property damage.
- Must include contractual liability and coverage for owned, hired, and non-owned vehicles.
- Policy must be **primary and non-contributory** with any County insurance or self-insurance.

2. Workers' Compensation

- Coverage meeting all requirements of the *California Labor Code*, including **Employer's Liability** of at least **\$250,000**.
- Applies to all persons providing services on behalf of the permittee.
- Subcontractors must maintain the same level of coverage.

3. Vehicle / Mobile Equipment Liability *(when applicable/required when filming on County-maintained roads)*

- If vehicles or mobile equipment are being used, the permittee shall maintain liability insurance for all owned, non-owned, or hired vehicles/equipment used.
- Minimum coverage: **\$1,000,000** per occurrence combined single limit.
- If the policy includes a general aggregate limit, it must be no less than two (2) times the occurrence limit.

4. Drone / UAS (Unmanned Aircraft Systems) *(when applicable)*

- UAS/Aircraft Liability coverage of **\$2,000,000** minimum.
- Must include the same endorsement language naming the County as additionally insured.
- See UAS/Drones Information and Application for additional requirements.

5. Pyrotechnic Liability *(when applicable)*

- If using Class 1 Explosives or special effects requiring a pyrotechnic permit from the San Bernardino County Fire Department *(a separate application must be submitted via County's [EZ Online Permitting \(EZOP\) Portal](#))*:
 - Minimum combined single limits of **\$2,000,000** per occurrence, or higher as determined by the County Risk Manager.

6. Aircraft Liability *(when applicable)*

- Minimum combined single limits: **\$10,000,000** for bodily injury (including passengers), death, and property damage.
- Requires FAA written approval and a **Plan of Activities (POA)** if aircraft (including helicopters) are used.
- Must name the County as additionally insured as described above.

ADDITIONAL POLICY PROVISIONS

- **Additional Insured:** All policies (except Workers' Compensation) must include an endorsement naming the County and its officers, employees, agents, and volunteers as additional insureds. See **GENERAL REQUIREMENTS (FOR ALL PERMITS)** for required verbiage.
- **Waiver of Subrogation:** All carriers must waive subrogation rights against the County, its officers, employees, agents, volunteers, contractors, and subcontractors.
- **Proof of Coverage:** Certificates must provide **30 days' written notice** to the Film Office prior to cancellation or material change.
- **Insurance Review:** Requirements are subject to periodic review by the County. The County Risk Manager may adjust, waive, or increase coverage requirements as deemed appropriate to protect the County's interests.